



VOLUNTEER AGREEMENT

CLUB RESPONSIBILITIES

Alton Trampoline Club welcome volunteers to the club. Our aim is to provide a mutually beneficial opportunity for both our members and our volunteers. We therefore commit to:

- Providing full induction and training required for your role,
- Providing appropriate support and flexibility,
- Support you to achieve any required standards,
- Treating our volunteers in line with our equality and diversity policy,
- Reimburse any agreed out-of-pocket expenses incurred in your role,
- Support, if agreed, to gaining the relevant level of British Gymnastics membership, and insurance cover, if this applies to your role,
- The implementation of good health and safety practice.

If you have any concerns or suggestions for improvement related to your role within the club you can approach any member of the Executive Committee or one of our Welfare Officers.

THE VOLUNTEER'S RESPONSIBILITIES

The club in return expects from our volunteers:

- To perform their role to their best ability,
- To work as agreed in their volunteer role,
- To follow the club's policies and procedures,
- To maintain the confidentiality of the club and all of its members as appropriate,
- To work with the club and complete any checks required eg. DBS etc.

VOLUNTEER CODE OF CONDUCT

The club's volunteer code of conduct sets out the expectations between the club and the volunteer. The club will:

- Treat you with courtesy and respect at all times,
- Provide you the information you need to undertake your role,
- Give you the chance to feedback on your experience and will consider your input,
- We will not ask you to do anything that we are not prepared to do ourselves.

In return the club asks of our volunteers:

- To treat others with courtesy and respect as you would want to be treated,
- Represent a positive image of the club at all times and carry out the duties assigned to you to the best of their ability.
- Be where you need to be, when you need to be – and let the club know if there is a problem.
- Work as a team with your colleagues and be sensible, take the breaks you need to; the club will look after volunteers, but you also need to look after yourself,
- Work with your designated contact, and highlight any issues to them so they can be dealt with.